



DEPARTMENT OF RECREATION & PARKS CARROLL COUNTY

VOLUNTEER REGISTRATION FORM
(Please print all information clearly - instructions on reverse side)

NAME _____

ADDRESS _____

CITY/STATE/ZIP _____

PROGRAM(S) _____

VOLUNTEER JOB(S) _____

RECREATION COUNCIL/FACILITY

- | | |
|--|---|
| <input type="checkbox"/> ARTS COUNCIL | <input type="checkbox"/> CHARLES CARROLL REC. COUNCIL |
| <input type="checkbox"/> DEER PARK REC. COUNCIL | <input type="checkbox"/> EQUESTRIAN COUNCIL |
| <input type="checkbox"/> FREEDOM AREA REC. COUNCIL | <input type="checkbox"/> HASHAWHA / BEAR BRANCH |
| <input type="checkbox"/> NORTH CARROLL REC. COUNCIL | <input type="checkbox"/> PINEY RUN |
| <input type="checkbox"/> SANDYMOUNT REC. COUNCIL | <input type="checkbox"/> SENIORS IN ACTION |
| <input type="checkbox"/> TANEYTOWN AREA REC. COUNCIL | <input type="checkbox"/> WEST CARROLL REC. COUNCIL |
| <input type="checkbox"/> WESTMINSTER AREA REC. COUNCIL | <input type="checkbox"/> WINFIELD REC. COUNCIL |
| <input type="checkbox"/> WOODBINE REC. COUNCIL | |

NOTICE REGARDING CRIMINAL BACKGROUND CHECKS

The County Commissioners of Carroll County, through its Department of Recreation & Parks may require a comprehensive criminal background check in accordance with the Family Law Article of the Annotated Code of Maryland, Section 5-561 to end.

VOLUNTEER REGISTRATION FORM

INSTRUCTIONS

1. **WHO NEEDS TO COMPLETE THIS FORM** - All Department of Recreation & Parks volunteers who serve on a regular basis (more than one day) for their recreation council or facility are required to complete this form. Each volunteer should list his or her **name, street address, city, state and zip code**. If more than one family member serves as a volunteer, a separate form must be completed by each volunteer. This includes students who may be completing volunteer service hours for school.
2. **PROGRAM(S)** - Each volunteer must list each program (or programs if more than one) in which they are involved. Example: A volunteer who coaches soccer, basketball and baseball would list all three programs on one form.
3. **VOLUNTEER JOB(S)** - Each volunteer that performs a specific task or job that is not associated with an individual program or activity should list the name of that job. Example: Receptionist at Nature Center
4. **RECREATION COUNCIL/FACILITY** - Each volunteer must check each recreation council or facility in which they provide service on a regular basis. If their place of work is not listed, please check OTHER and list work site.
5. **WHAT DO I DO WITH MY COMPLETED FORM** - Completed volunteer registration forms may be returned to the Department of Recreation & Parks' administrative office by any of the following methods:
 - A. Drop off or mail to Carroll County Department of Recreation & Parks, 225 N. Center St., Room 100, Westminster, MD 21157
 - B. Return to your program's chairperson/coordinator or your recreation council's Community Coordinator
 - C. Return to any full time Department staff member who may be in attendance at a recreation council meeting.
6. **IF YOU HAVE ANY QUESTIONS CONCERNING THIS PROCESS AND NEED ADDITIONAL INFORMATION:** For more information, please contact Jeff Degitz in the Department of Recreation & Parks at (410) 386-2103.